

# VISA FOR SEASONAL WORKERS

Employers may invite seasonal workers with the purpose of employment for a period of **up to six months**.

Sectors, in which it is permissible to employ seasonal workers, are listed in Cabinet Regulation of 25 June 2002 No.272 "Regulations regarding seasonal work".

## The employer shall:

**1. Receive the permission of the State Employment Agency (NVA) to attract a foreigner must be obtained.**

2. After receiving the NVA's opinion, within 1 month, any territorial department of the Directorate of Citizenship and Migration Affairs **must submit the documents for drawing up an invitation to a seasonal employee:**

1. an application in free form containing information:

- about the invited foreigner;
- about the expected employment;
- about the absence of tax debt;
- declaration that housing will be provided for the worker, if necessary, and payment for it will be proportionate and will not be automatically deducted from wage.

2. a power of attorney or a certified copy thereof;

3. submit the employment contract or its draft;

4. the salary specified in the employment contract must correspond to the average gross salary in the foreigner's anticipated employment sector in the previous year.

**3. Pay a state fee for inviting each seasonal worker.**

**4. The invitation is approved within 5 business days.**

## The seasonal worker shall:

**1. After the approval of the invitation, go to a diplomatic and consular representation of the Republic of Latvia to apply for a visa.**

**If the expected duration of employment:**

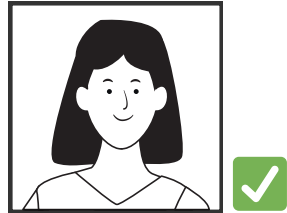
- exceeds 90 days – a long-stay visa shall be applied;
- does not exceed 90 days – a uniform visa shall be applied.

**2. The following documents shall be submitted:**

- A valid travel document;
- Visa application form filled out and signed;
- A colour photograph 35x45mm in size and not older than 6 months;
- A copy of a valid travel medical insurance policy;
- Payment or confirmation of the payment of visa fee.

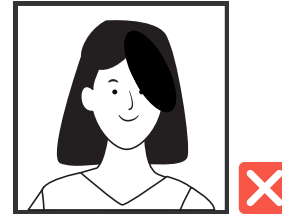
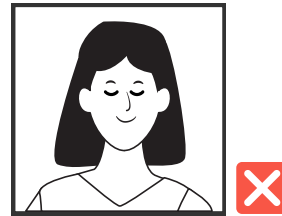
*Upon signing the application of invitation, the employer assumes responsibility for the compliance of the purpose of entry and stay of the invited foreigner with the purpose stated in the submitted visa application documents, for his or her leaving of the country at the required time, and, if necessary, bears all expenses related to the foreigner's health care, stay in Latvia and return to the country of residence.*

# REQUIREMENTS FOR THE QUALITY OF FACE PHOTOGRAPH REQUIRED FOR VISA

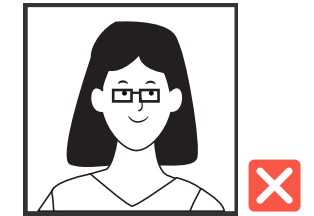


## When submitting a ready-made photograph for the processing of a visa, pay attention to the following conditions:

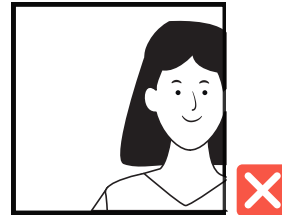
- The photograph must not be older than 6 months;
- The size of the photograph must be 35x45mm;
- The photograph must not be folded, dirty or otherwise damaged;
- The photograph must be of high resolution and printed on high-quality photo paper;
- The photograph must show your face in close-up with a small portion of your shoulders, where the face takes up 70-80% of the photograph;
- The photograph must not be blurry;
- The photograph must have neutral lighting and contrast, and the colour of the face must be natural.



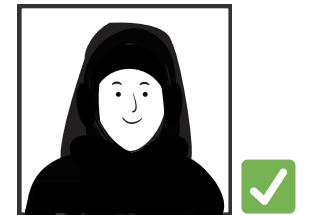
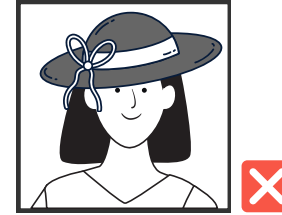
The person's eyes must be pointed towards the camera, the eyes must not be closed or covered.



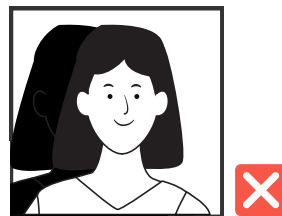
The person's glasses must not have tinted lenses or a reflection of the flash light. The frame of the glasses must not be too thick or cover part of the eyes.



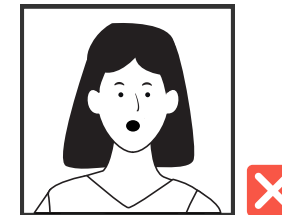
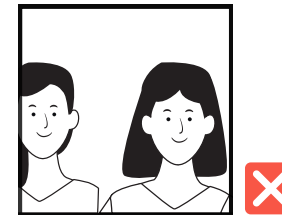
The face must be pointed straight towards the camera, the background must be uniform and the person's face must be in the centre of the photograph.



In the photograph the person must not wear a head covering, except for religious reasons, in which case the head covering must not cover the face or cast a shadow on it.



The lighting in the photograph must be appropriate so that the person does not have red eyes or heavy shadows in the background or on the face due to the flash light.



Only the person him/herself must be visible in the photograph, without other persons or toys. The facial expression must be neutral and the mouth must be closed.

# FINGERPRINTS REQUIRED FOR VISA

## Fingerprints will be scanned in 3 steps

1

First, 4 fingers of the right hand



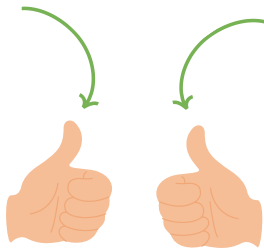
2

Then, 4 fingers of the left hand



3

And then the thumbs of both hands

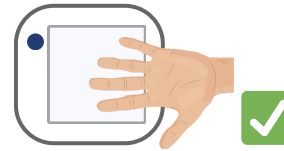


## Pay attention to these things during a fingerprint scan!

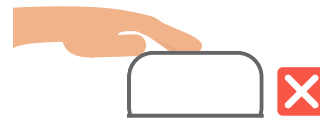
Make sure your hands are clean and dry



Make sure your fingers are placed on the fingerprint scanner



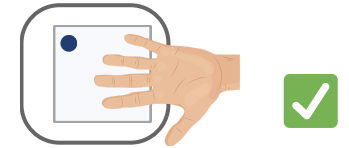
Make sure your fingers are not standing upright



Make sure your fingers are not slanting



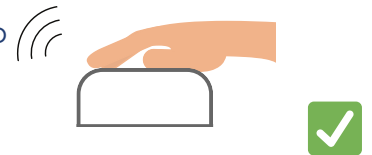
Make sure your fingers are not rotating on the fingerprint scanner



Make sure your fingers are not placed too wide or too close to each other



Make sure you press the tip of the finger harder



Make sure the sequence of fingers is correct

